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Measures against COVID-19 (Coronavirus) – UPDATE 03/30/2020

Dear Sir or Madam

The internal working group (AGC) at DELTEC Automotive GmbH & Co. KG is continuously dealing intensively with the development of the coronavirus COVID-19 and is taking appropriate measures all the time. On the basis of the current exceptional situation, DELTEC implemented an emergency plan considering the actual conditions of our customers and also of the government.

In accordance with the instructions from the German Federal Ministry of Health, protective measures are being taken for our employees and their families. Furthermore, with regard to the decision of the Czech Republic (03/23/2020: cross-border commuter), DELTEC has minimized the effects for our customers with measures from the emergency plan.

The following rules have been implemented:

- Employees from administrative departments have been working from home - wherever possible - since 18 March 2020
- Essential meetings are being held by telephone conference, TeamViewer or Citrix (video conference)
- Business trips (national and international) have been suspended
- All visits to DELTEC have been suspended
- All external events (trade fairs and exhibitions, workshops, etc.) have been suspended
- Employees in the production department are working in a special zoned concept
- Increased cleaning cycles of critical areas
- Making special protective equipment available
- Short term accommodation of a large part of the cross-border commuters
- Recruitment of additional production employees

All of your usual contacts at DELTEC Automotive GmbH & Co. KG continue to be available by telephone and email. Please do not be surprised if the normal telephone number does not appear on your telephone screen if one of our members of staff calls you back. This is because they are working from home.

We see the current exceptional situation as a challenge. This challenge is a balancing act between satisfying our customers and our duty of care towards our employees. We are doing everything we can to carry on ensuring on-time delivery despite this exceptional situation. However, the health of our employees is our top priority. If a delay in delivery cannot be avoided despite all our efforts, our colleagues will inform you in advance as is customary and agree with you how to proceed. Many thanks for your understanding.

Until now we have been able to agree very well to changes in the call off's our partners'. Unfortunately, the situation is getting worse. DELTEC recruited additional employees at short notice, in order to be able to deliver our customers' orders dated 03/27/2020 on time. For reasons of planning security and taking Force Majeure into account, due to the closure of the border, we cannot accept any further postponements for the period of 8 weeks from 03/27/2020. These 8 weeks are considered as a frozen zone to ensure the supply of our customers from Automotive, Medical and Industrial industry.

Stay healthy!

Yours faithfully
DELTEC Automotive GmbH & Co. KG



Clife Hermanowski
Managing Director / CEO



Sebastian Högerl
Head of Sales and Marketing